**Tenant living at:**

Long Beach, CA

Landlord/Property Owner/Property Manager (Address)

**To whom it may concern:**

I, , am a tenant residing at \_\_\_\_\_\_\_\_\_\_\_\_\_\_.

This letter notifies you that at this time I am unable to pay some or all my rent. My inability to pay arises from a substantial decrease in household income and/or substantial medical expenses caused by the COVID-19 pandemic, or by a local, state or federal government response to COVID-19.

My inability to pay and its connection to COVID-19 are supported by my signed certification, attached, and by any other documents I have attached.

Pursuant to **Long Beach Municipal Code Chapter 8.100,** **a tenant may not be evicted for nonpayment of rent when the inability to pay is due to impacts of the ongoing COVID-19 pandemic**. For such instances, Long Beach has adopted a moratorium on evictions through May 31, 2020. Beginning June 1, 2020, Long Beach is also requiring that you give me 6 months to pay you back rent owed, so that it is paid by November 30, 2020.

Sincerely,

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Tenant signature Date

**TENANT’S CERTIFICATION OF INABILITY TO PAY**

**DUE TO COVID-19 EMERGENCY**

**L.B.M.C. § 8.100.030(B)**

I, , am a tenant at the property located at

 .

I am unable to pay some or all of my monthly rent because: (check all that apply)

□ I have experienced a substantial decrease in household income.

□ I have experienced substantial medical expenses.

My decrease in income and/or increase in expenses was caused by COVID-19 or by a local, state, or federal government response to COVID-19.

The following facts support my change in income or expenses and its relation to the COVID-19 pandemic:

In addition to this document certifying that I have had a substantial change in income and/or expenses, I have attached the following other supporting documents:

Dated: Signed:

 Tenant

**ADDITIONAL DOCUMENTS TO SUPPORT COVID-19 IMPACTS ON INCOME AND/OR MEDICAL EXPENSES**

The Long Beach COVID-19 Eviction Moratorium requires tenants to send landlords supporting documentation that your income has decreased and/or that your medical expenses have increased due to COVID-19.

The following are examples of documents you can send to your landlord to support the impacts of COVID-19 on your income and medical expenses.

□ A letter from your employer stating that your hours were reduced, your wages were reduced, or you have been laid off

□ Copies of pay stubs showing that your income has decreased since March 4, 2020, when the State of Emergency was declared in Long Beach

□ A letter from a doctor or medical professional stating you or a family member or someone you care for has been sick

□ A medical bill (with private medical information redacted)

□ A written statement from someone who assists you financially, describing how COVID-19 has impacted their ability to continue to assist you financially

□ A letter or document from a local, state or federal government agency in response to COVID-19 that has impacted your ability to work or income, such as a school closure.

□ A written statement signed by you, describing how COVID-19 has impacted your ability to pay rent (see attached Tenant Certification of Inability to pay)

This is not a full and complete list of every document you might use to prove the impacts of COVID-19. These are examples. You should provide any other supporting documents you may have.

If you have further questions or wish to receive legal advice about your individual legal situation, please reach out to the Legal Aid Foundation of Los Angeles for assistance.

**GET FREE LEGAL SERVICES AT LAFLA**

**APPLY ONLINE: http://lafla.org/help**

**CALL US AT 800-399-4529**

